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| **CERTIFICADOS E INFORMES SOBRE ACTUACIONES EN MATERIA DE LICENCIAS Y DISCIPLINA URBANÍSTICA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **1.-DATOS DEL SOLICITANTE-INTERESADO** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nombre o Razón Social | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NIF | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dirección | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | Nº | |  | | | | | |
| Portal | | | |  | | | Bloque | | | | |  | Escalera | |  | | | Piso | |  | | | Puerta | | | |  | | | | | Local | |  | | | |
| Localidad | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provincia | | | | |  | | | | | | | | | | | | | | | | | | | | Código Postal | | | | | | |  | | | | | |
| Teléfonos | | | | | | | | | | |  | | | | | |  | | | | | | | |  | | | | | | | | | | | | |
| Correo electrónico | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **2.-DATOS DEL REPRESENTANTE LEGAL** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nombre | | | | |  | | | | | | | | | | | | | | | | | | | NIF | | | | |  | | | | | | | | |
| Dirección | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | Nº | |  | | | | | |
| Portal | | | |  | | | Bloque | | | | |  | Escalera | |  | | | Piso | |  | | | Puerta | | | |  | | | | | Local | |  | | | |
| Localidad | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provincia | | | | |  | | | | | | | | | | | | | | | | | | | | Código Postal | | | | | | |  | | | | | |
| Teléfonos | | | | | | | | | | |  | | | | | |  | | | | | | | |  | | | | | | | | | | | | |
| Correo electrónico | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **3.-DIRECCIÓN DE NOTIFICACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ●ÚNICAMENTE PARA PERSONAS FÍSICAS (Rellenar solo en el caso que sea distinta a la del solicitante) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dirección | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | Nº | |  | | | | |
| Portal | | |  | | | | | Bloque | | | |  | | Escalera | |  | | | Piso | |  | | | Puerta | | | |  | | | | | Local | |  | | |
| Localidad | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provincia | | | | | |  | | | | | | | | | | | | | | | | | | | | Código Postal | | | | | | |  | | | | |
| ●PARA PERSONAS JURÍDICAS Y ENTIDADES OBLIGADAS, LA NOTIFICACIÓN SE PONDRÁ A DISPOSICIÓN EN LA DIRECCIÓN ELECTRÓNICA HABILITADA DEL SOLICITANTE/DECLARANTE Y CARPETA CIUDADANA.  (Ley 39/2015, de 1 de octubre, del Procedimiento Administrativo Común de las Administraciones Públicas) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Si desea recibir un correo electrónico de aviso en el momento de la puesta a disposición de la notificación, indique la dirección: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Correo electrónico | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **4.-FORMA PREFERENTE DE CONTACTO** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Teléfono | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Correo electrónico | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **5.-DOCUMENTO QUE SOLICITA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Certificado | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Informe | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **6.-DESCRIPCIÓN DEL DOCUMENTO SOLICITADO** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Firma del solicitante/interesado | | | | | | | | | | | | | | | | | | |
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| Fdo. | | | | |  | | | | | | | | | | | | | |
| Consignar nombre, NIF y en el caso de empresas, cargo (representante legal, autorizado, etc.) | | | | | | | | | | | | | | | | | | |
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| **INFORMACIÓN SOBRE PROTECCIÓN DE DATOS (REGLAMENTO EUROPEO 2016/679 de 27 abril de 2016)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Responsable:** | | | | | | | | | DIRECCIÓN GENERAL DE LICENCIAS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Finalidad:** | | | | | | | | | Gestión de licencias de obras y actividades. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Legitimación:** | | | | | | | | | Cumplimiento de una obligación legal del responsable del tratamiento. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Destinatarios:** | | | | | | | | | No se cederán datos a terceros, salvo obligación legal. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Derechos:** | | | | | | | | | De acceso, rectificación, supresión, así como otros derechos, según se explica en la información adicional. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Más información:** | | | | | | | | | Apartado “Aquí Protegemos tus Datos” de la web municipal: www.alcobendas.org | | | | | | | | | | | | | | | | | | | | | | | | | | | |